

Kansas Association of the Deaf  
**BOARD BOARD MEETING MINUTES**  
July 28, 2024  
1:00 pm to 4:00 pm  
Indian Creek Library, Olathe, KS  
Indian Creek Board Room

**I. Call the meeting in order**

President Kim Anderson called the meeting to order at 1:23 pm.

**II. Roll Call**

- President Kim Anderson **(Present)**
- Vice President Chris Haulmark **(Present)**
- Secretary/Treasurer Zavia Wheeler **(Absent)**
- Youth Program Coordinator Jessica Schultz **(Present)**
- Appointed Board Member Adriana Gonzalez **(Present)**
- Appointed Board Member Cameron Symansky **(Absent)**
- Appointed Board Member Annette Caraway **(Absent)**

**III. Approval of Meeting Minutes**

- April 14, 2024 Board Meeting Minutes

Secretary to ask board if any corrections are needed for the April 14, 2024 meeting minutes. If there are no corrections, the minutes stand approved.

**No corrections noted, minutes stand approved.**

**IV. Communications**

- Received letter from Frank Turk in support of the letters KAD sent to KSD & KCDHH.

**V. Board Reports of KAD Officers**

**President Kim Anderson**

- Attended the Virtual NAD State Association Town Hall meeting June 10th, 2024
- Attended the Virtual NAD Community Town Hall meeting June 12th, 2024
- Facilitated KAD Fundraising zoom mtg with all board members June 13, 2024

**Vice President Chris Haulmark**

- Attended the NAD Conference as an Alternate Delegate
- Elected to represent Region II on the NAD Board of Directors
- Continue to work on the Olathe Downtown Library signage issues that have not been resolved
- Continue to provide support other board members

**Treasurer Zavia Wheeler/(Kim Anderson)**

- **TREASURER REPORT FOR June 2024 (Kim)**

**June 1-30, 2024**

<b>KAD GENERAL FUND BUDGET</b>	<b>2023-2025 BUDGET</b> Approved at GBM 7/2023	<b>Proposed budget balance - current expenses + revenue = remaining budget balance</b>
<b>1. Accounting</b>		
- Certified CPA	\$100.00	\$100.00
<b>2. Board Expenses</b>		
- Transportation	\$750.00	\$405.88
- Other expenses		
<b>3. Delegates - NLTC</b>	\$2,750.00	\$532.79 - \$391.88 = \$140.88
<b>4. Delegates NAD (NBDA)</b>	\$5,350.00	\$2,035.31 + \$648.88 = \$2,684.19
<b>5. Dues/ Taxes</b>		
- NAD Org. Dues (\$200 yr)	\$500.00	\$180.00
- State Info Report Fee (\$40 yr)		
<b>7. Awards/Recognitions</b>	\$150.00	\$103.00
<b>8. Gifts to KSD</b>	\$500.00	\$500.00
<b>9. Youth Programs</b>		
- JrNAD (\$100 yearly)	\$1,500.00	\$1,200.00 - \$300.00 = \$900.00
- YLC or Deaf Camps		
<b>10. Leadership Training</b>	\$700.00	\$700.00
- Speaker about leadership		
<b>11. Insurance/Bond (\$136 yearly)</b>	\$300.00	\$164.00
<b>12. Postage</b>		
- Stamps	\$200.00	\$186.18
<b>13. Printing/Newsletter</b>		
- Meeting Minutes		
- Brochures	\$200.00	\$55.16
- Newsletter		
- Membership cards/forms		
<b>14. Public Relations</b>		
- MDHAC (\$500 yearly)	\$2,000.00	\$1,081.16
- KAD Display Board		
- Booths & Fundraisers		
<b>15. State Conference/Cookout</b>		
- Boards' regist. and lodgings	\$1,500.00	\$1,500.00
- Conference/cookout expenses		
<b>16. Social Justice</b>	\$2,000.00	\$1,758.51 - \$843.88 = \$914.63
<b>17. Sponsorship</b>	\$2,000.00	\$2,000.00
<b>18. Misc/ZOOM/WIX</b>	\$500.00	\$268.10
Proposed Budget - Expenses + Revenue = PROPOSED BUDGET BALANCE	\$20,750.00	\$13,763.37 + \$648.88 - \$1,535.76 = \$12,876.49
<b>ZVRS Fund</b>	\$1,566.77	\$766.77
<b>Drei McIntosh's DB Fund</b>	\$947.93	\$947.93
<b>DIP 101</b>	\$3,565.78	\$3,690.78
<b>Interpreter Section Committee</b>	\$4,000.00	\$4,000.00
Special FUNDS Balance →	\$10,080.48	\$9,405.48

### Revenues

5/31	Memberships/ Donations through paypal (Line #4)	\$ 57.33
6/17	Affiliate Dues (Line #4)	\$ 25.00
6/21	Membership/NAD Presenter Discount (Line #4)	\$ 200.00
6/26	Membership/Donations through paypal (Line #4)	\$ 366.55

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**Total Revenues**    \$ 648.88

**Expenses**

5/10    Khaliah Frazier | Sponsorship to 2024 NAD YLC 9 (Line #9)                    \$ 300.00  
6/20    Walmart | Visa cards for A.G/J.S for NAD Conf. Meals/Transp (Line #16)    \$ 843.88  
6/23    Sam's Club | Visa card for A.C. for NAD Conf. Meals/Transp (Line #3)    \$ 391.88

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**Total Expenses**                    **\$1,535.76**

Checking account's balance as of June 30, 2024 = **\$12,247.27**

<b>KAD Budget as of June 30,2024</b>	
Checking Account	\$12,247.27
ZVRS Fund Balance	\$766.77
Drei McIntosh's Deafblind Fund Balance	\$947.93
DIP 101 Fund Balance	\$3,690.78
Interpreter Committee Fund Balance	\$4,000.00
Checking acct balance - Special FUNDs = KAD's General Fund Balance	\$2,841.79
<b>KAD'S General Fund Balance</b>	<b>\$2,841.79</b>
Special FUNDs Balance	\$9,405.48
<b>Budget Balance</b> (match bank statement 6/30/2024)	<b>\$12,247.27</b>
Merrill Lynch #4038 (as of 6.28.2024) (LaRosh)	\$120,828.85
Merrill Lynch #4047 (as of 6.28.2024)	\$ 74,683.97
<b>Total of M.L. Accounts</b> (#4038 + #4047)	<b>\$195,512.82</b>
Checking Account	<b>\$12,247.27</b>
Total of Merrill Lynch accounts	<b>\$195,512.82</b>
Grand Total	<b>\$207,760.09</b>

**The first auditor has completed auditing KAD's finances from June 2023 to May 2024 and reported that all looks good. A second auditor will be auditing the books this week.**

**Secretary** Zavia Wheeler

- No report (Absent)

**Youth Program Coordinator** Jessica Schultz

- Completed NAD2024 COR Canvas in June 2024 and received a Certificate of Completion
- Attended the KAD Fundraising Zoom Meeting
- Attended the 2024 NAD Conference in Chicago as a Delegate (June 30th-July 6th, 2024)

- July 1st- Attended COR Delegate Check in
- July 2nd- COR I, Caucus #1
- July 3rd- COR II, Caucus #2, Conference Orientation, NAD Night: Opening Ceremony
- July 4th- COR II, Youth Luncheon, DECLARE: Movement to End Language Deprivation, Update on LEAD-K States: Current and Future Plans, Caucus #3, Gallaudet University Alumni Reception
- July 5th- COR IV, Transformative Shifts: Creating Spaces for YOU (Deaf Youths) to Lead
- July 6th- Exploring the Potential: Jr. NAD Chapters & Youth Leadership, Deaf Youth Meet Up, Recruiting Deaf Youth: Strategies for State Associations and Organizations, DNO hosted by IAD (briefly)

**Appointed Board Member Annette Caraway (absent)**

- Attended the KAD Fundraising Zoom Meeting, June 13, 2024
- Attended the 2024 NAD Conference in Chicago as a Delegate, June 30 - July 6, 2024.

**Appointed Board Member Cameron Symansky (absent)**

- No Report (Absent)

**Appointed Board Member Adriana Gonzalez**

- 📺 Report for KAD July 24'.mov
- Attended the Virtual NAD Community Town Hall meeting June 12th, 2024
- Attended the KAD Fundraising Zoom Meeting June 13,2024
- Attended the 2024 NAD conference in Chicago as a Delegate, July 30- July 6,2024
- Attended May 20 & Jul 14, 2024 NAD Region II State Association Zoom Meeting
- Attended Jul 19, 2024 KCDHH Commission meeting
- ASL Splash event at Derby, KS

**VI. Ratification of Email / Video Conference Motions from Board Members**

- N/A

**VII. Unfinished business**

- A. Jessica provided a Progress report on the Lights Up! Deaf Up! Fundraiser for 11/16/2024.
  1. Have already begun sending out in-kind donation requests to businesses for the silent auction. Still a bit more to do.
  2. Will draft up a list of potential entertainers and have Chris follow up with them, interviewing them to see if they are interested and available.
  3. Kim will do the partnership request letters and has updated the time of the event to 2 to 4, to allow for 1 to 2 as time to set up and 4 to 5 as time to clean up.
- B. The August newsletter deadline will be Wednesday, August 7th. Kim will check-in with Zavia to get this rolling.

**VIII. Important Business to Decide**

- A. Securing dates and location for the 2025 General Business meeting(GBM). We have two options to consider:
  1. Big Gage Shelter, Gage Park, 600 SW Gage Blvd, Topeka, KS. It has a

room capacity of 300 and seating capacity of 250. June 28th is the only date available in the month of June to book the shelter and is available to book full day 10 am to 10:30 p m for \$450 or 10 am to 7:30 pm for \$350.

2. Wichita Association of the Deaf (WAD), Wichita, KS. Flexible dates. Kim has gotten in touch with WAD President Wendy to see if WAD could be an option for KAD to use. Wendy replied that WAD will have the board meeting soon and so will follow up with an answer afterwards. Board has agreed to make WAD as the first choice if it meets KAD's needs.

- a) Consider a fundraiser "Sign & Play" for after the GBM for either location.

B. Reviewed and amended the Deaf Gain LaRosh Scholarship and the Deaf Up Scholarship.

C. KCDHH needs KAD to recommend a person to fill the KAD member position on its Commission vacated by Chriz Dally. Board has agreed to do this through email for a little bit more time to generate some ideas on who to recommend.

**IX. New Business**

**KAD-BD-24-16:** I, Adriana Gonzalez (Jessica Schultz) move that KAD approve the proposed Deaf Gain LaRosh Scholarship and the Deaf Up Scholarship as amended and to be shared in the August 2024 newsletter. **MOTION CARRIED**

**X. Announcements**

1. Adriana- NAD BIPOC Committee meeting on August 13th, will be focusing on changing the name BIPOC to new terminology for us to use.

**XI. Adjournment**

The meeting was adjourned at 3:54 pm.

The next Board meeting will be at the Topeka & Shawnee County Public Library on October 20th, 2024

Future Board meetings:

YEAR	DATE/TIME	ACTIVITY	LOCATION
2024	August 2024	Newsletter Due	
2024	October 20th, 2:00 PM	Board Meeting, Topeka, KS	Topeka & Shawnee County Public Library
2024	November 2024	Newsletter Due	
2025	January 19th, 2:00 PM	Board Meeting, Topeka, KS	Topeka & Shawnee County Public Library
2025	February 2025	Newsletter Due	
2025	April 20th, 2:00 PM	Board Meeting, Topeka, KS	Topeka & Shawnee County Public Library
2025	May 2025	Newsletter Due	
2025	June 28th or July 5th ?	General Business Meeting	Gage Park, Topeka, KS – Big Gage Shelter

Secretary,

Jessica Schultz  
Acting Secretary of the Kansas Association of the Deaf

